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Tuition Assistance 2010-2011

POLICY STATEMENT:

- Although HWS expects families, or extended families, to take primary responsibility for the cost of their children's education, we recognize that financing an independent school education may be a challenge for some families. We are committed to helping families afford this choice. HWS has a limited amount of financial assistance which is granted on the basis of need. Although the number of families with demonstrated need ordinarily exceeds our limited budget, we attempt to help as many families as possible.
- Financial aid decisions are made independently of the admissions process.
- Award amounts may vary from year to year, depending on the total aid available, the overall need of all applicants, and the date of submission of the application.
- Only applications and forms that have been thoroughly completed will be processed.
- Late applicants (after January 29, 2010) are ineligible for maximum awards, regardless of need.
- Students who are fortunate enough to have grandparents, non-custodial parents, or friends willing to help pay their tuition should not apply for tuition assistance in order to ensure that students without such resources have access to our limited tuition assistance funds.
- An appeal for additional aid may be made by submitting a written statement, clarifying documents, and additional information to the Tuition Assistance Committee through the HWS Finance and Operations Director.

ELIGIBILITY:

- Financial need, as demonstrated by *Parents' Financial Statement (PFS)*, current federal income tax return and W-2 forms.
- Limited availability of other resources.
- All previous accounts (Tuition, After School Care, Library, etc.) with HWS must be in good standing.
- **Students who are under five years old are ineligible for tuition assistance through HWS** due to the availability of assistance through: Open Doors (1-800-746-5620), Child Care Connection (243-5866), Pauahi Keiki Scholarship (242-6640 / 264-1256), or Good Beginnings (242-1608).

PROCEDURE:

By Thursday, January 29, 2010:

- Complete the *Parents' Financial Statement (PFS)* online at www.nais.org/financialaid/sss or mail the completed PFS to Princeton, N.J. (*The tuition assistance processing fee is \$35 online and \$42 by mail.*)
- Provide a copy of the *Parents' Financial Statement (PFS)*, 2009 Federal Income Tax Form 1040, plus attachments and W-2's to the HWS Finance and Operations Director.
- If parents own a business or farm, submit a *Business/Farm Statement* to the HWS Finance and Operations Director.
- If parents are separated or divorced, the non-custodial parent must also submit a *Parents' Financial Statement (PFS)*, 2009 Federal Income Tax forms plus attachments and W-2's to the HWS Finance and Operations Director.

Non-custodial parents must submit PFS to the HWS Finance Director only, NOT to SSS.

NOTE: Custodial parents must submit PFS online or by mail to SSS, provide a copy to the HWS Finance Director and retain a copy for personal records. If a confirmation receipt is desired, please include a postcard to SSS in same envelope.

COMMUNICATION:

- Questions regarding application procedures or status of award should be directed to the HWS Finance and Operations Director at 878-2511 ext. 12.
- Parents are encouraged to communicate with the Tuition Assistance Committee should they no longer experience as great a need as they did at the time of application so that funds can be made available to other families. Please address communications to the Tuition Assistance Committee through the HWS Finance and Operations Director.